

## How to recover your INTTRA Password



If you have forgotten you password, follow the next steps to generate a new one.

## Step 1: Go to ship.inttra.com and press Forgot Password?

1		INTTRA	Log In	
	Welcome to the NEW		*User ID	
	INTTRA Portal		Enter User ID	
			Forgot User ID?	y User ID
			*Password	
	Featuring: • New eVGM creation & search		Enter Password	
	Mobile device support	Existing INTTRA User?	Forgot Password?	
	Integrated Schedules and Booking     Supports entire shipment lifecycle	Use your existing INTTRA Login information.	Log In +D	
	New Application Dashboards	Select Register Now to sign up today.	Don't have an INTTRA Account? Register Now	
1				

Step 2: Fill the boxes with your User ID (If you have forgotten your user ID, follow the steps in the user guide for forgotten User ID), your email address and the security code.

	rtal/portalView#/forgotPassword	Q Language: English v	☆ C S Support ▼
Weicome to the NEW INTTRA Portal Featuring: • New eVEM creation & search • Mobile device support • Integrated Schedules and Booking • Supports entire subpmant Ilfecycle • New Application Dashboards	INTERA EXISTING INTERA USER? Use your existing INTERA Login Information. Not an INTERA USER? Select Register Now to sign up today.	Forgot Password? •User ID Enter User ID Forgot User ID? •Email Address Enter Email Microbiol (a) //// (a) / (c) /	
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Step 3: An email will be immediately sent to the email address provided with the password. Open the email and click on the link.



Step 4: The link will direct you to a reset password interface, where you need you type a new Password twice.

INTTRA. AINTRA.com Home		
Reset Password Reset Password for User ID: man001		
*New Password	Password Requirements	
Enter New Password	<ul> <li>Must be 8-25 characters in length.</li> <li>Must include at least 1 number, 1 uppercase letter, and 1 lowercase letter.</li> </ul>	
*Confirm Password	Must not include spaces or unsupported characters.     Must not include knybard equipped (or 12245678, and fabilit) or he a commonly used password	
Confirm New Password	• Must not include regulard sequences (ex. 12343076, astignijk), or be a commonly used password.	
Submit 🗲		
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You are now ready to start using INTTRA.

